

Commissionerate of Collegiate Education, A.P.,

Institutional Plan :2019-20

Name of the College:		PRR & VS GOVT. COLLEGE, VIDAVALUR, NELLORE DISTRICT									
Name of the Principal:		Dr. D.GIRI									
S no	MONTH	No of working days in a month	Week	Tentative Dates(s)	Activity Proposed	Name of the Department	Lecturer/staff in charge	Whether conducted	If not, Reasons	Alternate date	Remarks
1	Jun-19	16	1(1-5)	05.06.2019	Admission Campaign Navanirmana Deeksha	All depts	Dr.V.SriramaMurty, Lecturer in English NND- Dr.A.V.Prasad, Lecturer in Economics				5th June - World Environment Day
2	2(8-15)		12.06.2019	College reopens after summer Holidays						14th June - Blood donors day	
3	3(16-22)				a)Admission Campaign continues. b)Commencement of Teaching as per Time table for the ODD semester UG Students in CBCS Pattern.		Principal/All Staff				Staff meeting
4	4(23-30)		22.06.2019	a)International Yoga day b) Result Analysis c) Submission of Semester wise Plans for odd semester students	NCC Result Analysis- IQAC	P.Vijaya Mahaesh, Librarian Result Analysis - Sri PSS Sarma, Lecturer in Physcis					

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5	Jul-19	26	1(1-7)		a)Antirragging Activities		Sri M.Johnpal, Lecturer in Botany & Incharge, Antirragging Cell				
				5. Jul. 2019	Submission of Teaching diaries and Synopsis.	All	All staff				
6	Jul-19	26	2(8-15)		Staff Meeting Swaccha Bharat/Gramadarsini/ODF		Principal Sri A.V.Prasad, NSS Coordinator				
				10-07-19							
7	Jul-19	26	3(16-22)		Medical camp		RRC/NSS/NCC				
					Fresher's Day		Students Union				
				15-Jul-19	Vana Mahostavam		BotanyDepartement/ N.S.S				
					3 rd semester English/Hindi/Urdu/Telugu Assignments	English/Telugu	Dr.V.Srirammurthy (English) /N.Sridevei(Telugu)				Assignments
8	Jul-19	26	4(23-31)		a)Staff Meeting-Review of Academic and Administrative aspects. b)Mana T.V		MANA TV- Dr.V.Reddi Rani, MANA TV Coordinator				26th July - Kargil Vijaya Diwas

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9	Aug-19	22	1(1-7)		I st Semester B.Sc/B.Com/B.A-Assignment(Groups),		Concerned Lecturers				
				5. Aug. 2019	b)Submission of Teaching diaries and Synopsis.						
8				2(8-15)		I st Semester English/Hindi/ Telugu/Urdu Assignments,IInd Degree-E/T/U/H-Quiz		Dr.V.Srirammurthy (English) /N.Sridevei(Telugu)			
9					15/08/2019	Independence Day- a)Conduct of Activities. b)Academic Festival-Activities.		Principal			
10				3(16-22)	16-Aug-19	III Semester Quiz(Groups) Closure of admissions for Various courses		Concerned Lecturers			
11						Ist Semester Quiz E/H/U/T/-Quiz		Dr.V.Srirammurthy(English) /N.Sridevei(Telugu)			
						Ist Semester Quiz Groups-Quiz		Concerned Lecturers			
12				4(23-31)		Ist Internal Exam , Staff Meeting Campus cleaning Red Cross Activites	Internal Exam committe	Concerned faculty Principal NSS Coordinator - Dr.A.V.Prasad			

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13	Sep-19	22	1(1-7)	3-Sep-19	Conduct of Mid Exams for odd semester students	Internal Exam committee	All Staff Members					
					B)Submission of Teaching diaries and Synopsis.		Principal				Group Discussion	
				5. Sep. 2019	Teacher's Day-Activities		Committee for Cultural Programmes					
				2(8-15)	10. Sep. 2019	International Literacy Day		NSS Coordinator - Dr.A.V.Prasad, Lecturer in Economics Sri A.Raja, Lecturer in History				
					Conduct of Mid Exams for odd semester students			concerned faculty				
			16. Sep. 2019		III Semester (Group Discussion) Last Date For Admissions to 1st year courses Last Date for Transfers		Concerned Lecturers			Group Discussion		
				3(16-22)	16. Sep. 2019	II Unit Exams For final years/ Submission of staff particulars to the University Ozone Day		Principal Eco Club - Ssri M.John Paul, Lecturer in Botany				
			21.09.2019 22.09.2019		III Degree Group Discussion Groups Alzheimer's Day Hindi Diwas		Concerned Lecturers Dr.I.S.Chakrapani. Lecturer in Zoology			Group Discussion		
					3 rd semester E/T/H/U-Group Discussion		Dr.V.Srirammurthy (English) /N.Sridevei(Telugu)			22-09-2017Hindi Divas		
			15			4(23-30)	24.09.2019 27.09.2019	NSS day Disaster Management Program World Tourism Day		NSS Coordinator - Dr.A.V.Prasad, Lecturer in Economics Sri A.Raja, Lecturer in History		
30-Sep-19	Last Date For Submission of Details of Optional Papers Offered By the college in III rd Year Last date of submission of List of Ist Year students						Principal					

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17	Oct-19	20	1(1-7)	2nd Oct.2019 4th Oct.2019	Gandhi Jayanthi & Lal Bahdur Sastry Jayanti Related Activities World Animal Welfare Day	History	M.V.RamanaRao				
				1-Oct-19	Isem,III SEM,III, Degree Groups seminars Quarterly exams for final ears students		Concerned lecturers				Seminars
18			2(8-15)	09-10-2019 10.10.2019	I(Sem)/III(sem) Languages Seminars Submission of teaching diaries and synopsis World Mental Health DAY	-	Dr.V.Srirammurthy(English) /N.Sridevei(Telugu) Dr.I.S.Chakrapani, Lecturer in Zoology				Seminars,Vide o Counselling with CCE
				11th Oct.2019	International Girl Child Day Counseling for Girl Students	WEC	Dr.D.Sujatha, Lecturer in Zoology				
19			3(16-22)	22-10-2019	Commencement of I andIII semester end exams		Principal				
20			4(23-31)	24th Oct 2019 31-10-2019	UNO Day National Integration Day		Dr.A.V.Prasad, NSS Coordinator and P.Vijay Mahesh, Lecturer in Library Science				

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21	November 2019	25	1(1-7)	6-Nov-19	University Exams		All Staff Members/Principal				a)Student Counselling b)Youth Festivals	
					University Exams	B.A,B.Sc.B.Com	Concerned Faculty					
22			2(8-15)	11-11-2019	National Education Day	NSS	Dr.A.V.Prasad, Lecturer in Economics					11-11-16 National Education Day
				12-11-2019	University Exams							
				14-11-2019 14-11-2019 to 20-11-2019	Children's day -Celebrations World Diabetes Day National Library Week		D.Sujatha, Lecturer in Zoology Sri P.vijaya mahesh, Lecturer in Library Science					
23				3(16-22)	18-11-2019 to 26-11-2019 19.11.2019	Field Trips Ekta Diwas	All Departments	Concerned Faculty Ekta Diwas - NSS Coordinator				
24		4(23-30)	25-11-2019 26-11-2019	NCC Day Constitution Day	NCC NSS	P.Vijay Mahesh, Lecturer in Library Science Dr.A.V.Prasad, Lecturer in Economics						
					Career Guidance Programs	JKC	Dr.V.Srirama Murthy					
				29-Nov-19	2 sem and 4 th sem Assignments languages		Concerned faculty					

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25	Dec-19	24	1(1-7)	2.12.2019	2 sem and 4 th sem Quiz Groups Submission of teaching diaries and synopsis		Concerned Faculty					
					4.12.2019	Navy Day	NCC	Sri P.Vijaya mahesh,				
26			2(8-15)	10/12/2019 13/12/2019	Human Rights Day-Activities 2 sem and 4 th sem Quiz Languages	NSS	Dr.A.V.Prasad, Lecturer in Economics					a)JKC-I,PG Training, b)YOUTH festivals
				DRC activities	Extra Curricular activities for students-Elocution,Debate etc		Principal					
27			3(16-22)	19/12/19 to 31/12/19	2 sem and 4 th sem Group discussions Groups		Concerned Faculty					a)Mana TV, b)Dial CCE by Students
28	4(23-31)	30/12/2019N	2 nd sem and 4 th sem Group discussions languages		Concerned Faculty							

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29	Jan-20	20	1(1-7)	04 January 2020	Submission of teaching diaries and synopsis Conduct of Mid exams for 2 nd and 4 th sem	Internal exam committee	Principal					Intramurals
30			2(8-15)	10-01-2020 to 20-01-2019	IQAC Workshop	IQAC	DR.I.S.Chakrapani					
31			3(16-22)		DRC Activities	DRC	K.Balakoteswara Rao					
32			4(23-31)	25.1.2020	National Voters' Day Internal Exams	NSS - internal exam committee	Dr.A.V.Prasad Sri PSS Sarma, Lecturer in Physics					Video-Conference-CCE on Exams
				26-Jan-20	Republic Day-Celebrations	NCC	Sri P.Vijaya mahesh, librarian					
				30-Jan-20	Nartyrs' Day Staff Meeting -Review of Academic and Administrative aspects/Mana T.V	NCC	Sri P.Vijaya mahesh, librarian Principal					MANA TV

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	Feb-20	23	1(1-7)	1-Feb-20	Hostel Day National Girl Child Day	Students Union	Sri A.V.Ramana Rao, Vice Principal Dr.D.Sujatha, Lecturer in Zoology				College Day	
				4-Feb-20	World Cancer Day	RRC/Botany/ Zoology	Dr.D.Sujatha, Lecturer in Zoology					
			2(8-15)			IQAC Workshop	IQAC	Dr.I.S.Chakrapani				
			3(16-22)	21-Feb-20	Antarjateeya matrubhashsa dinotsavam	Telugu	Smt N.Sreedevi, Lecturer in Telugu					
			4(22-28)	28-Feb-20	National Science Day	All Science Departments	Concerned Faculty					ACE,ANU
	Mar-20	26	1(1-7)	2-Mar-20	College Day Celebrations		Principal					
			2(8-15)	8-Mar-20	International Women's Day-Activities		D.Sujatha, Lecturer in Zoology					
			3(16-22)			Commencement of Exams -2nd & 4th Semester end theory exams						
			4(23-31)	31-Mar-20	Stock Verification Submission of Teaching diaries and synopsis for the		Stock Verification Committees					
				19.04.2020	Closure of Colleges -Last Working Day							
	03-06-19				Reopeninig of the Colleges							

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